



## MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

### Main actions provided

Grass cutting is going well with round 4 now complete.

We have managed to change the last two faded banners now that we were able to gain access in between the road works.

We have experienced a high volume of graffiti within our Metcalf Way Pocket Park, this has occurred on 4 separate occasions. (Please see photo report)

Our team have been clearing/widening overgrown footpaths throughout the whole of Crawler's Brook to make it more accessible to the public.

Gateways 1 shrub bed have now been cut and weeded.

Pocket Park's have now been weeded within the new shrub planters.

Alongside these tasks we're continuing to litter pick on a daily basis, (1600kg of litter collected).

### Comments and observations

With the reoccurring graffiti in our pocket park, our team and MR Rangers are working together to monitor this area.

### Suggestions for future actions, improvements or additional activities planned

Grass cutting will continue over the next week.

Hard standing areas around Gateway 1 will be cleared of detritus/weeds. Spraying will also take place in this area.

We will be continuing to weed shrub beds in Pocket Parks.

### Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see separate document attached with some before and after photos.

**MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT**  
**Details of CORE and ENHANCED Service levels (contract extract)**

Current Baseline Service	Proposed	Enhanced element (* estimated)
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks + identify hotspots and trial extra bins
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance
Weed spraying (2 pa) funded by WSCC	Weed spraying (4 pa) Removal of dead standing weeds (4pa) Weed ripper as required	X2 weed sprays X4 dead weed removals Weed ripper as required On footpaths and common areas
<b>See note 1</b>	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found
-	Reactive/response service through a single point of contact as required	Reactive/response service as required
-	Provide monthly information... <ul style="list-style-type: none"> <li>• feedback on what has been done and what is planned</li> <li>• Available performance data - quantities such as volumes, lengths, waste weights etc. (tba)</li> <li>• photographic evidence of before and after improvements,</li> <li>• suggestions for further/future enhancements</li> <li>• Attend meetings as required</li> </ul>	X12 reports (monthly)

**Notes:** (1) There is a requirement for Gateway 3 and Crawter's Brook People's Park to be maintained to a basic level as described in the Annexes.