

Baseline Agreement for the Provision of Standard Services

Date 24.11.2022

West Sussex County Council

and

Manor Royal Business District

This Baseline Agreement sets out for the avoidance of doubt:-

- i) the Service Standards provided by the Council within the BID area
- ii) the benchmark levels against which the provision of the Service Standards will be measured so as to ensure that whenever the BID Company wishes to provide any additional/complementary services these services are not services which the Council should be providing pursuant to their existing statutory duties and

West Sussex County Council's obligations

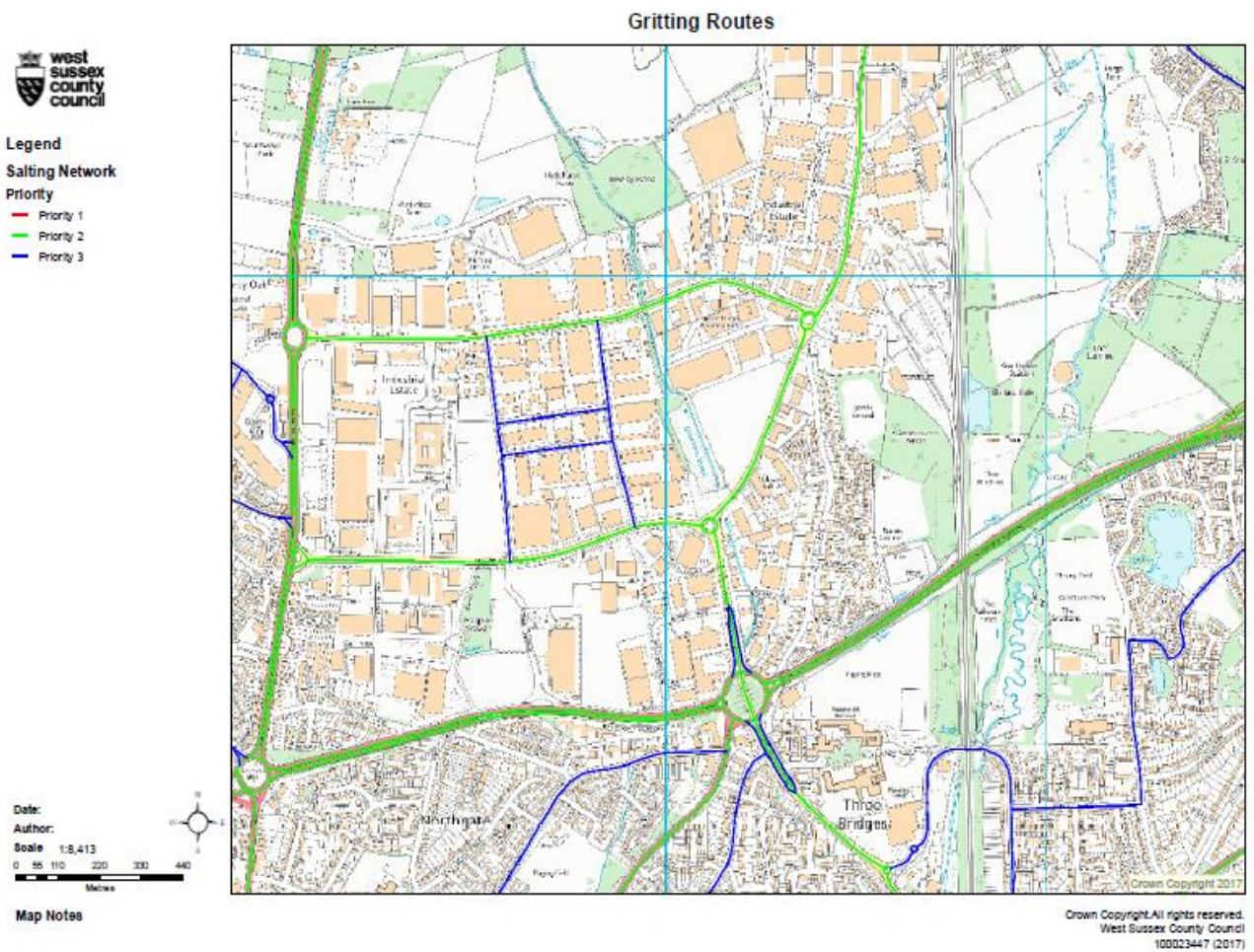
The Council agrees to the following:

- (a) to provide the Service Standard within the BID Area at its own cost for the duration of the BID term; and
- (b) not to use the BID Levy at any time to either fund or procure the Service Standards.

Winter Gritting Service Standards are identified in the [Winter Service Plan 2016-2018](#)

West Sussex County Council publishes its daily decision on Twitter, and this decision can be found by Following WSCC on Twitter @WSHighways.

Benchmark Levels for the Manor Royal area are identified in the following map.



West Sussex County Council will maintain its service standards to the Manor Royal Area, there will be no service changes or reductions as a result of Manor Royal becoming or maintaining a BID area. Any service changes that are made will be consistently made across the WSCC area and Manor Royal will not be treated differently as a BID area.

For details of our Full Winter Gritting service please visit <https://www.westsussex.gov.uk/roads-and-travel/maintaining-roads-verges-and-pavements/winter-service/gritting-routes/>

Roads and Highway Maintenance: -

Service Standards - Publicly owned assets, which are the responsibility of WSCC are routinely inspected, maintained and repaired to an agreed and stated standard. This standard is consistent with West Sussex County Councils approach to [highway's asset management](#) and Manor Royal will not receive any reduction or change in service by becoming or maintaining a bid area.

West Sussex County Council's planned maintenance Programme delivers schemes prioritized on condition and asset management criteria. It takes account of the available funding and the relative need across all our roads and highway infrastructure assets. It is informed by the Integrated Forward Works Programme and identified in the Annual Delivery Programme. These documents are publicly available by visiting <https://www.westsussex.gov.uk/roads-and-travel>.

Benchmark Levels for Manor Royal are:

The following roads within the manor Royal area are main or secondary distributors and are safety inspected monthly:-

- Manor Royal,
- London Road (A23)
- Gatwick Road
- Fleming Way.

The following are link roads and subject to safety inspections every 3 months

- Priestly Way
- Rutherford Way
- Whittle Way
- James Watt Way
- Cobham Way
- Tinsley lane (North)
- Wheatstone Close
- Napier Way
- Woolborough Lane
- Newton Road
- Faraday Road
- Kelvin Way
- Kelvin Lane
- Crompton Way

The rest of the business district is made up of local access roads which are safety and service inspected 6 monthly.

All of the footways adjacent to the roads are link footways - safety inspected 6 monthly.

With regard to the verges that are public highway (there may be areas that are not and privately owned) these would be repaired by the County Council, however routine maintenance of the highway verges, shrubs and trees is the responsibility of the Borough Council - grass cutting, etc. The County Council would not undertake landscaping of verges; however, it may consent to this if feasible and safe to do so and was funded from other sources. It is likely that the County's service providers, Balfour Beatty Living Places, would have to undertake the work unless a third party entered into a Section 278 with us (a legal document).

Any repairs to the street lighting, for example broken lamps, are within 3 working days of being reported.

Baseline- Trading Standards

Service Standard - West Sussex Trading Standards Service provides a county-wide service to the consumers and businesses of West Sussex. A key aim for Trading Standards is to support economic growth by ensuring a fair, responsible and competitive trading environment in which businesses have the confidence to invest and grow. Where the marketplace is distorted by unfair or deceptive practices then action is taken to reduce the impact of those detrimental practices, hold those responsible to account and to bring about future compliance.

West Sussex County Council will offer the trading standards same service to all businesses and consumers within the Manor Royal area. There is not an element or any proportion of the Service that can be specifically attributed to the Manor Royal Business District.

There will be no change in service provision that is affected or decided upon by the Manor Royal area becoming or maintaining a Bid area.

The Trading Standards Service can also provide specific business advice to any West Sussex based trader on a chargeable basis, and also supports Buy with Confidence, the trader assurance scheme that provides local residents with trustworthy traders from across many trade sectors.

Benchmark Levels for Manor Royal can be found at <https://www.westsussex.gov.uk/business-and-consumers/trading-standards-information-for-consumers/>

Signed by the parties or their duly authorised representatives

Signed by

Name: Nick Burrell – Strategic Manager Growth



duly authorised for and on behalf of **West Sussex County Council**

Signed by

Name:

duly authorised for and on behalf of **Manor Royal BID.**

Date: 24/11/2022